www.teammed.com.au

Online Order Form How to Guide

teom medical ×



Order Forms

Table Options												
Display Images	Display Pricing	Min Stock /	' Max S	tock (i)		Favour	ites On	ly (i)		Quick Fill Ac	ld Multiple
Search Order Form											Product Name A-Z	~
Product			Mar	Feb	Jan	Dec	Nov	Oct	Sep	Avg	Qty to Cart	
CA-MI Askir 36BR Suction BIORE410200 EACH Stock 1-7 Days	n Unit With Battery		-	-	-	-	-	-	-	0	- 0 +	Add
12 Month GSM Sim-Card HLPGSMSIM EACH Out of Stock	for B10 Data Logger Wi-fi		-	-	-	-	-	-	-	0	- 0 +	Add
3M Coban Self-Adherent 3M1581 ROLL Stock 1-7 Days	Wrap 2.5cm x 2m Tan		-	-	-	-	-	-	-	0	- 0 +	Add

Table View Options

< Team (327 products)

When viewing the online order form there are several options under Table Options, this allows you to change the information shown and add additional functions to the order form.

- Display Images toggles images on and off. •
- Display Pricing toggles pricing on and off. •
- Min Stock / Max Stock turns on the Min/Max function
- Favourites Only This option displays only products purchased in the last 6 months. .

Any combination of these options can be selected.

🛱 Print Order Form 🛛 📝 Edit Order Form

team medical *

Online Order Form

Min/Max Stock Function

When Selected the Min Stock / Max Stock feature allows you to count what stock you have on hand and have the form calculate how much stock you need to purchase to get back to your max stock level.

When the Min Stock / Max Stock option is selected, three additional columns will appear in the table: Min Stock, Max Stock, and Your Stock.

Enter the quantity of stock you currently have on your shelf into the 'Your Stock' field.

When the amount you've entered in the 'Your Stock' field is lower than your Min Stock value, the 'Qty to Cart' field will automatically populate with the stock quantity required to reach your Max Stock level. If 'Your Stock' is above your Min Stock, then the Qty to Cart will remain zero.

To edit your Min Stock and Max Stock Values, click the Edit Min/Max button. For each product enter what you would like these values to be then click the Save button.

Order Forms < Team (327 products)												Ē	⇒ Prin	t Order Fo	rm 🗹 E	dit Order Form
Table Options Display Images Display Pr	icing 🕑 t	Min Sto	ock / M	lax Sto	ock (i)			Favo	urites	Only (i)		Edit	Min /	Max Qu	vick Fill	Add Multiple
Search Order Form													1	Product N	lame A-Z	~
Product		Mar	Feb	Jan	Dec	Nov	Oct	Sep	Avg	Min Stock	Max Stock	Your Stock		Qty to Co	art	
CA-MI Askir 36BR Suction Unit With Batte BIORE410200 EACH Stock 1-7 Days	ry	-	-	-	-	-	-	-	0	0	0		-	- 0	+	Add
12 Month GSM Sim-Card for B10 Data Log HLPGSMSIM EACH • Out of Stock	gger Wi-fi	-	-	-	-	-	-	-	0	0	0		-	- 0	+	Add
3M Coban Self-Adherent Wrap 2.5cm x 20 3M1581 ROLL Stock 1-7 Days	n Tan	-	-	-	-	-	-	-	0	0	0		-	- 0	+	Add
3M Coban Self-Adherent Wrap 5cm x 2m 3M1582 ROLL Stock 1-7 Days	Tan	-	-	-	-	-	-	-	0	0	0		-	- 0	+	Add
3M Littmann 2153 Classic II Paediatric Ste Special Edition Rainbow Chestpiece; Caril Brass Stem and Headset 3M2153 EACH Stock 1-7 Days	thoscope - bbean Blue Tube;	_	_	-	-	_	-	-	0	0	0		-	- 0	+	Add
3M Littmann 3M6205 Cardiology IV Steth Edition Rainbow Chestpiece; Plum Tube; V Headset 3M6205 EACH Stock 1-7 Days	oscope – Special /iolet Stem; Black	_	_	-	_	_	-	-	0	0	0		-	- 0	+	Add

teammedical">

Sort Options

The Sort By drop down box allows you to sort the order from in several different orders.

- Product Name A-Z
- Product Code A-Z
- Product Category A-Z
- Monthly Average High-Low
- My Custom Sort



Order Forms < Team (327 pr Table Options	roducts)												⊖ Print Order Form
Display Images	Display Pricing	🗹 Min St	ock / N	1ax Sta	ock i) Favo	ourites	Only i		E	
Search Order Form													Product Name A-Z Product Name A-Z
Product		Mar	Feb	Jan	Dec	Nov	Oct	Sep	Avg	Min Stock	Max Stock	Your Stock	Product Code A-Z Product Category A-Z Monthly Average High to Low
CA-MI Askir 36BR Sucti BIORE410200 EACH Stock 1-7 Days	ion Unit With Battery	-	-					-	0	0	0		My Custom Sort
12 Month GSM Sim-Car HLPGSMSIM EACH Out of Stock	rd for B10 Data Logger Wi-fi	-	-	-	-	-	-	-	0	0	0		- 0 + Add
3M Coban Self-Adherer 3M1581 ROLL Stock 1-7 Days	nt Wrap 2.5cm x 2m Tan	-	-	-	-	-	-	-	0	0	0		- 0 + Add

Online Order Form

How-to Guide

Order Forms < Team ((326 pro	ducts)											@F	rint Order Form	Z Edit Order Form
Table Options Display Im	s lages	Display Pricing	🕑 Min St	ock / N	fax Str	ock 🕕		0	Favo	urites	Only 🕧		Edit Mi	n / Max 🛛 Quick F	Add Multiple
Search Orde	er Form	sings 1												Product Categ	ory A-Z 🗸 🗸
Product			Mar	Feb	Jan	Dec	Nov	Oct	Sep	Avg	Min Stock	Max Stock	Your Stock	Qty to Cart	
ŀ	Opsite Flexit SN66801197 EACH Stock 1-7 Day	fix Gentle 10cm x 5m	-	-	÷	÷		-	-	0	0	0		- 0 +	Add
-	Solosite Wou SN36100614 TUBE Stock 1-7 Day	and Gel 20gr	÷			÷			-	0	0	0		- 0 +	Add
	Solosite Wou SN36361354 TUBE Stock 1-7 Day	and Gel 50gr				÷			-	0	0	0		- 0 +	Add
Advanc	ed Dres	sings 2													
Product			Mar	Feb	Jan	Dec	Nov	Oct	Sep	Avg	Min Stock	Max Stock	Your Stock	Qty to Cart	
-7	Algisite M dr SN66000519 BOX/10 Stock 1-7 Day	ressing 5 x 5cm ?								0	0	0		- 0 +	Add

Custom Sort

Changing to the My Custom Sort option gives you the ability to set the order of products into whatever sequence you would like.

To change the order of the products click on the **the button** and drag the line up or down.

If you leave the order form page, when you come back and chose the Custom Sort option, the list will be how you left it. Any new products added to order form will default to the bottom of the list

Product Category Sort

This option will sort the product by their categories.

Order Form < Team	15 1 (327 prod	ducts)												⊜Pr	int Order Form	🗹 Edit C	order Form
Display I	Images	Display Pricing	2 M	lin Sto	ck / M	ax Sto	ick 🕕		0	Favou	irites Or	nly 🕕		Edit Min	/ Max Quicl	Fill Add	Multiple
Search Or	rder Form														My Custom S	Sort	~
Product			Mar	Feb	Jan	Dec	Nov	Oct	Sep	Avg	Min Stock	Max Stock	Your Stock	Qt	y to Cart		
4	3M Littmann 3 Stethoscope - Chestpiece; Pl Black Headser 3M6205 EACH Stock 1-7 Days	5M6205 Cardiology IV Special Edition Rainbow lum Tube; Violet Stem; t	-	-	-	-	-	-	-	0	0	0		_	0 +	Add	
	CA-MI Askir 3 Battery BIORE410200 EACH Stock 1-7 Days	6BR Suction Unit With	-	-	-	-	-	-	-	0	0	0		-	0 +	Add	
•	3M Coban Sel 2m Tan 3M1581 ROLL Stock 1-7 Days	f-Adherent Wrap 2.5cm x	-	-	-	-	-	-	-	0	0	0		-	0 +	Add	
•	3M Coban Sel 2m Tan 3M1582 ROLL Stock 1-7 Days	f-Adherent Wrap 5cm x	-	-	-	-	-	-	-	0	0	0		-	0 +	Add	

teammedical[®]×

Quick Fill

The Quick Fill button allows you to quickly add your average monthly purchase quantities to the cart in just a few clicks.

After running the Quick Fill the Qty to Cart field is automatically populated with what the calculation predicts you should purchase. You can change the quantities if they need to be refined before adding the items to the cart.

Quick Fill will also consider what you have already purchased this month, so you don't over buy if you have already purchased a product this month.

Order Forms < Team (327 productions) Table Options Display Images Search Order Form	☑ Min Stock / Max Stock (i)							Favou	rites Or	nly (j)		Print Order Form Edit Min / Max Quick Fill Add Multiple My Custom Sort				
Product		Mar	Feb	Jan	Dec	Nov	Oct	Sep	Avg	Min Stock	Max Stock	Your Stock	Qty to Cart			
3M Littmann 3M Stethoscope - S Chestpiece; Plur Black Headset 3M6205 EACH • Stock 1-7 Days	16205 Cardiology IV pecial Edition Rainbow m Tube; Violet Stem;	-	_	-	-	-	-	-	0	0	0		- 0 +	Add		
CA-MI Askir 36E Battery BIORE410200 EACH Stock 1-7 Days	3R Suction Unit With	-	-	-	-	-	-	-	0	0	0		- 0 +	Add		
3M Coban Self-/ 2m Tan 3M1581 ROLL • Stock 1-7 Days	Adherent Wrap 2.5cm x	-	-	-	-	-	-	-	0	0	0		- 0 +	Add		
3M Coban Self-A 2m Tan 3M1582 ROLL • Stock 1-7 Days	Adherent Wrap 5cm x	-	-	-	-	-	-	-	0	0	0		- 0 +	Add		

teammedical[®]×